



# STATE OF ILLINOIS

## 17<sup>th</sup> Judicial Circuit Winnebago-Boone Counties

Debbie L. Jarvis  
Director, Department of Court Services

### POSITION ANNOUNCEMENT JUVENILE DETENTION OFFICER

<b>Department</b>	Posting Date: 12-12-2020
Court Services Department – Detention Center Division	Closing Date: Until Filled
<b>Job Title</b>	<b>Hours:</b> 24-Hour Operation
JUVENILE DETENTION OFFICER	Hours to Be Discussed

#### Job Responsibilities

- Challenging position working with juvenile offenders housed in a detention facility, open 24 hours a day.
- Basic duties consist of, but are not limited to, providing direct care, custody and discipline for minors held in the detention facility.
- Performs admission and release functions, maintains security within the detention center, monitors activities, maintains records, actively participates in programming, and assists with transportation of minors to and from Court, placements and appointments.
- Additional duties to be discussed at interview.

<b>Location</b>	<b>Salary</b>
JUVENILE DETENTION CENTER	41,909
5350 Northrock Drive	44,633 new starting rate effective 1/1/2023
Rockford, IL 61103	

#### Job Requirements

- **Bachelor's Degree mandatory.** Major in one of the following fields preferred:
  - Social Science
  - Behavioral Science
  - Criminal Justice
- Experience in counseling, probation or corrections and related field desirable.
- Candidate must possess excellent oral and written communication skills.
- Must be a resident of the State of Illinois within 90 days of hiring or approved exemption.
- Must pass background check and drug screen.
- Must submit a state application for Probation and Court Services employment at:  
<http://www.illinoiscourts.gov/Administrative/forms/Probation/Employment>

#### Send Resume to:

Julie McCray-Grotto, Superintendent  
Juvenile Detention Center  
5350 Northrock Drive  
Rockford, IL 61103  
JMcCray-Grotto@17thcircuit.illinoiscourts.gov