

**STATE OF ILLINOIS  
IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT  
COUNTY OF WINNEBAGO**

	:	
	:	
Plaintiff(s)	:	Case No. _____
	:	
	:	_____
Defendant(s)	:	CASE MANAGEMENT CONFERENCE DATE
	:	

Supreme Court Rule 218 \_\_\_\_\_ CASE MANAGEMENT CONFERENCE  
(1st,2nd,3rd,etc.)

Instructions

**THE FOLLOWING "COURT CONSIDERATIONS" SHALL BE ANSWERED BY AND SIGNED BY THE ATTORNEYS FOR ALL PARTIES RESPONSIBLE FOR TRIAL OF THE CASE. THE DATES AND NUMBERS OF THE "ORDER" SECTION OF THIS DOCUMENT SHALL BE FILLED IN BY THE SAME ATTORNEYS. THIS DOCUMENT WITH THE SECTIONS COMPLETED AS EXPLAINED IN THIS "INSTRUCTION" SHALL BE FILED WITH THE CIRCUIT CLERK FIVE (5) WORKING DAYS BEFORE THE FIRST AND EACH SUBSEQUENT CASE MANAGEMENT CONFERENCE. THE FIRST CASE MANAGEMENT CONFERENCE SHALL BE HELD 90 DAYS AFTER THE COMPLAINT HAS BEEN FILED. FAILURE TO ABIDE BY THIS INSTRUCTION WILL SUBJECT THE PARTIES AND ALL ATTORNEYS OF RECORD TO THE SANCTIONS PROVIDED FOR IN SUPREME COURT RULE 219.**

**COURT CONSIDERATIONS**

1. State the nature, issues, and complexity of the case.
  
2. How best can the parties simplify the issues in this case?
  
3. Do the parties anticipate any amendments to the pleadings?  
       \_\_\_\_\_ Yes    \_\_\_\_\_ No
  
4. What documents and/or admissions of facts can be obtained which will avoid unnecessary proof? (The parties are encouraged to attach any stipulations to this Order.)
  
5. Plaintiff reasonably anticipates that a total of \_\_\_\_ depositions (including opinion and non-opinion witnesses) will be required prior to the fact discovery cutoff.

6. Defendant(s) reasonably anticipates that, in addition to the foregoing deponents, a total of \_\_\_\_ depositions will be required prior to the fact discovery cutoff.
7. Plaintiff reasonably anticipates disclosing \_\_\_\_ additional opinion witnesses after the end of fact discovery.
8. Defendant(s) reasonably anticipates disclosing \_\_\_\_ additional opinion witnesses after the end of fact discovery.
9. What is the possibility of settlement of the case?
10. Are the parties amenable to alternative dispute resolution of this case including arbitration or mediation?  
 Mediation: \_\_\_\_ Yes \_\_\_\_ No  
 Arbitration: \_\_\_\_ Yes \_\_\_\_ No
11. By what date do the parties reasonably expect this case to be ready for trial? \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_\_\_.
12. State any other matters which may aid in the disposition of this case.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature(s) of Plaintiff(s) and  
 Plaintiff(s) Attorney(s)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature(s) of Defendant(s) and  
 Defendant(s) Attorney(s)

## O R D E R

This case coming on to be heard on \_\_\_\_\_ Case Management Conference, and the Court being fully advised  
(1st,2nd,3rd,etc.)  
 in the premises, NOW THEREFORE, IT IS HEREBY ORDERED that:

- (a) All written discovery between the parties (excepting the continuing duty to supplement) is to be completed by \_\_\_\_\_, 20\_\_\_\_.
- (b) Plaintiff shall be limited to conducting \_\_\_\_ depositions prior to the fact discovery cutoff date, such depositions to be limited to \_\_\_\_ hours each unless otherwise agreed to by the parties.
- (c) Defendant shall be limited to conducting \_\_\_\_ depositions prior to the fact discovery cutoff date, such depositions to be limited to \_\_\_\_ hours each unless otherwise agreed to by the parties.
- (d) All fact discovery, including the depositions of parties, occurrence witnesses and opinion witnesses, shall be completed on or before \_\_\_\_\_, 20\_\_\_\_. This limitation shall not apply to the additional opinion witnesses disclosed by the parties pursuant to the following provisions.

- (e) Plaintiff shall be limited to disclosing \_\_\_\_ additional opinion witnesses after the fact discovery cutoff, such disclosure to be made on or before \_\_\_\_\_, 20\_\_\_\_. This shall not limit the Plaintiff's right to disclose opinion testimony as elicited from a witness during fact discovery.
- (f) Depositions of Plaintiff's additional opinion witnesses shall be completed on or before \_\_\_\_\_, 20\_\_\_\_, such depositions to be limited to \_\_\_\_ hours each unless otherwise agreed to by the parties.
- (g) Defendant shall be limited to disclosing \_\_\_\_ additional opinion witnesses after the fact discovery cutoff, such disclosure to be made on or before \_\_\_\_\_, 20\_\_\_\_. This shall not limit the Defendant's right to disclose opinion testimony as elicited from a witness during fact discovery.
- (h) Depositions of Defendant's additional opinion witnesses shall be completed on or before \_\_\_\_\_, 20\_\_\_\_, such depositions to be limited to \_\_\_\_ hours each unless otherwise agreed to by the parties. All discovery of additional opinion witnesses shall be closed on this date.

1. Parties are not at issue. First Case Management Conference set \_\_\_\_\_, 20\_\_\_\_.
2. This case is continued for the \_\_\_\_ Case Management Conference on \_\_\_\_\_, 20\_\_\_\_.  
(1st,2nd,3rd,etc.)
3. This cause is referred to (mediation/arbitration). (Circle one if applicable.)
4. This cause is set for settlement/pretrial conference on \_\_\_\_\_, 20\_\_\_\_.
5. This cause is set for final Case Management Conference on \_\_\_\_\_, 20\_\_\_\_.
6. This cause is set for trial on \_\_\_\_\_, 20\_\_\_\_.

Dated:

\_\_\_\_\_ 20\_\_\_\_.

ENTER: \_\_\_\_\_

Judge

APPROVED AS TO FORM.

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