County	: Case Number: FC Parties:
	Plaintiff's Checklist
	17th Judicial Circuit Foreclosure Mediation Program
(This	document must be submitted to the Program Administrator at least 10 calendar days before the first mediation management conference or mediation session.)
	list a contact person for this case. The Program Administrator will contact this person to deal with any issues. ntact person may be an attorney representing the plaintiff.
Name:	
Title:	
Teleph	one Number:
E-mail	address:
Loan se	Home Loan Information ervicer:
	Does the plaintiff have a second lien on the home?
	☐ Yes ☐ No
	(If yes, please answer $A$ and $B$ below.)
	A. Does the plaintiff or the loan servicer participate in Second Lien Modification Program (2MP)?
	Yes \( \subseteq \) No
	B. Does the plaintiff or the loan servicer have another program addressing a second lien?
	(If yes, please attach a description of the program to this checklist.)
2.	Please indicate the owner of the loan and any other boxes that apply:
	☐ Fannie Mae ☐ Ginnie Mae ☐ FHA Loan ☐ RHS Loan ☐ Freddie Mac ☐ Private Investor Owned
	□ VA Loan □ Other:
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3.	Loss Mitigation  Has the lender received a complete packet and all required documents necessary for review?
٥.	☐ Yes ☐ No
	(If no, please attach an itemized list of the missing documents to this checklist.)
4.	Lender/servicer-specific loss mitigation application materials were due to the Mediation Program within
	10 calendar days of the Notice of Entry. Please select the appropriate option below:
	☐ Lender/servicer-specific application materials were sent to <u>FM@17thCircuit.IllinoisCourts.gov</u> on (date).
	☐ The forms provided by the Mediation Program include: Request for Mortgage Assistance (RMA),
	Mortgage Assistance Application (Form 710), Dodd-Frank Certification, IRS Forms 4506C & 4506T, the
	Financial Worksheet, and the Hardship Letter. Lender/servicer-specific materials were not sent to the
	Mediation Program as the above-listed forms are accepted by the lender/servicer.

5.	Has the plaintiff or loan servicer <b>completed</b> review for all applicable Loss Mitigation options?
	$\square$ Yes $\square$ No
	A. If yes, the documents in the lender's possession will not expire in the next 35 calendar days except for:  which must be updated. (Please attach an itemized list, if necessary.)
	B. If no, please attach a written explanation and an itemized list of any missing documents.
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Keins	statement/Redemption:
6.	As of (date) Reinstatement Amount is: \$
	The Acceptance Due Date is:
7.	As of (date) Redemption Amount is: \$
	The Acceptance Due Date is:
Relin	quishment:
8.	Has the plaintiff or loan servicer issued a denial of a relinquishment request?
	□ Yes □ No
	(If yes, please attach copies of all denials.)
9.	Check all the relinquishment options available in this case:
	☐ Short Sale ☐ Deed–in-lieu ☐ Cash for Keys ☐ Consent Judgment
	☐ Other (please specify):
Loan	Modification:
10	). For FHA loans, is there any reason that the FHA Home Affordable Modification Program would not apply:
	$\square$ Yes $\square$ No $\square$ N/A (not FHA)
	(If yes, please attach explanation to this checklist.)
11	. For Fannie Mae & Freddie Mac loans, is there any reason that the Flex Modification Program would not
	apply?
	☐ Yes ☐ No ☐ N/A (not Fannie Mae/Freddie Mac)
	(If yes, please attach explanation to this checklist.)
12	2. Has the plaintiff or loan servicer issued an offer for a loan modification including any streamlined modification?
	☐ Yes ☐ No
	(If yes, please attach copies of all offers of modification, along with NPV analysis only if applicable and used.)
12	3. Has the plaintiff or loan servicer issued a denial of a loan modification?
	☐ Yes ☐ No
	(If yes, please attach copies of all denials, along with NPV analysis only if applicable and used.)

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Date: \_\_\_\_\_ Prepared by: \_\_\_\_

Title: \_\_\_\_\_ Phone Number: \_\_\_\_

Signature: