



# STATE OF ILLINOIS

## 17<sup>th</sup> Judicial Circuit

### Winnebago-Boone Counties

**Debbie L. Jarvis**  
**Director, Department of Court Services**

#### POSITION ANNOUNCEMENT PROBATION OFFICER

**Department**  
Winnebago County Adult Probation Division

Posting Date: 8-11-2025  
Closing Date: Until Filled

**Job Title**  
PROBATION OFFICER

**Hours:** M – F, 8:00am – 5:00pm

#### **Job Responsibilities**

- Supervising adults placed on probation
- Writing presentence and court reports
- Collaborating with the court and outside agencies
- Other related duties as required or assigned
- Other duties to be discussed at interview
- Bilingual (English/Spanish) Preferred, but not Required

#### **Location**

Adult Probation Center - 526 West State Street Rockford, IL

**Salary**  
\$46,461

#### **Job Requirements**

- Bachelor's Degree mandatory. Major in one of the following fields preferred:
- Experience in counseling, probation or corrections and related field desirable.
- Candidate must possess excellent oral and written communication skills.
- Must be a resident of the State of Illinois within 90 days of hire.
- Must pass background check and drug screen.
- Must submit a state application for Probation and Court Services employment at:  
<http://www.illinoiscourts.gov/Administrative/forms/Probation/Employment>.

#### **Send Resume to:**

Lorraine Dixon, Deputy Director - Adult Probation Center  
526 West State Street  
Rockford, IL 61101  
[LDixon@17<sup>th</sup>circuit.illinoiscourts.gov](mailto:LDixon@17thcircuit.illinoiscourts.gov)